



Executive Directive - Training

Issued by Chancellor Howard Gillman

March 19, 2022

In order to help mitigate possible exposure to and transmission of COVID-19 on property controlled by UCI and to help prevent the spread of COVID-19 within the UCI community, the following requirements apply.

This Executive Directive (“Directive”) is separate from any UC and UCI policies, procedures, and guidelines to the extent such requirements are less restrictive than this Directive; and supersedes my August 26, 2020 Directive and all prior campuswide guidance regarding COVID training to the extent such guidance is inconsistent with this Directive.

This Directive:

- Applies to:
 - All UCI employees
 - This includes: Faculty and other academic appointees, staff, teaching assistants, graduate student researchers, postdoctoral scholars, and any other student employees; and all UCI Health System employees at the Medical Center and UCI Health clinics. Temporary employees hired through an external agency working at the Medical Center are also included.
- Is subject to change. Current [directives](https://uci.edu/coronavirus/) and advisories are available at: <https://uci.edu/coronavirus/>

A. Directive

1. UCI Employees

- a. All employees, including those working remotely, must complete appropriate training based on work location(s) to meet California Occupational Safety and Health Administration’s (Cal/OSHA) regulations, including the Emergency Temporary Standards, as maybe amended, modified, revised or updated from time to time, relating to COVID-19.
 - Employees working at the UCI Campus must complete the “COVID-19 Employee Training”, formerly known as the “Returning to Campus” training.
 - Employees working at UCI Health System locations, including UCI Health Clinics, must complete the “COVID-19 Prevention Training” training. Supplemental “COVID-19 Return to Work – Medical Center” training is recommended.
 - All other employees, such as those working at locations other than the UCI Campus or any UCI Health System site, must complete “COVID-19 Employee Training”, formerly known as the “Returning to Campus” training.
- b. All employees must complete training within thirty (30) days, and in some cases earlier, from the date it is assigned in the UC Learning Center (UCLC).



References/Resources

- Support for this Directive at the time it was issued includes, but is not limited to:
 - [Cal OSHA COVID-19 Prevention Emergency Temporary Standards, § 3205\(c\)\(5\)](#)
 - [Cal OSHA COVID-19 Prevention Emergency Temporary Standards - Fact Sheets, Model Written Program and Other Resources](#)
 - <https://www.ehs.uci.edu/PublicHealth/covid-19/training.html>
- UCI Administrative Policies and Procedures
 - <http://policies.uci.edu/policies/pols/903-10.php>
- UCI Resources
 - <https://uclci.uci.edu/>
 - <https://uci.edu/coronavirus/>
 - <https://shc.uci.edu/>
 - <https://policies.uci.edu/>
- Authority to issue this Directive:
 - [Regents Bylaw 31](#)

DocuSigned by:
Howard Gillman
23E8E004401D4B1...

Chancellor Howard Gillman

3/18/2022

Date